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ST & SC DEVELOPMENT DEPARTMENT

RESOLUTION

The 29th August, 2011

Sub: Guidelines for engagement of Sikshya Sahayaks.

The Right of Children to Free and Compulsory Education Act, 2009 came into force with effect from 1st April, 2010 (hereinafter called in the said Act). As per the provisions under Section-38 of the said Act, the Orissa Right of Children to Free and Compulsory Education Rules, 2010 (hereinafter called the said Rules) has been notified by the State Government vide Notification No. 17291/SME., dated the 27th September, 2010 and came into force with effect from 18th October, 2010.

2. The said Act proposes to provide Free and Compulsory Education to every child of the age group of 6 to 14 years. As per the provisions under section-8(f) of the said Act, the State Government shall ensure good quality elementary Education conforming to the standards and norms specified in the schedule.

3. Keeping in view the provisions of the said Act and Rules and the provisions contained in the Central Act and Rules framed thereunder and the guidelines issued by the National Council for Teacher Education (NCTE) as being the Academic Authority, Government in S.T. & S.C. Development Department (SSD) have been pleased to issue the present Resolution, namely:—

- That, the recruits shall be called Sikshya Sahayaks (SSs).
- That, engagement of all Sikshya Sahayaks (SSs) will be made by respective Collectors under each category i.e. trained graduate Science, trained graduate Arts, +2 Science C.T. and +2 Arts C.T. under the programme of Elementary Education, Sarva Sikshya Abhiyan (SSA) and for implementation of the said Act.

4. ENGAGEMENT:

4.1 Sikshya Sahayaks (SSs) will be engaged in each District by the respective Collectors by a Selection Committee to be headed by the Collector. The PA, ITDA, Circle Inspector of Schools (SSD), District Inspector of Schools (SSD), District Welfare Officer, District Employment Officer and the District Project Coordinator (SSA), will be the members. The District Welfare Officer will act as Convener of the Committee, who shall prepare the draft select list and place the same before the Collector-*cum*-Chairman. The draft select list will be put up in the Notice Board of D.W.O., D.Is, C.Is and District Collector inviting objections if any. After 15 days from the date of such publication and after considering the claims and objections, if any, the final selection list will be notified within a period of 10 days from the expiry of 15 days period mentioned earlier.

4.2 Vacant posts in Sevashrams & Ashram Schools as well as newly created posts in the Ashram Schools on account of opening of new Ashram Schools (Upper Primary Classes) or due to Up-gradation of existing Sevashrams (Primary Schools) to Ashram (Upper Primary) Schools or addition of Class-VIII by way of up-gradation of existing Ashram Schools functioning with Classes till Class-VII shall be filled up by the candidates having the qualification of +2 Science, Arts /Commerce (or its equivalent Examination declared by appropriate authority) and C.T. Training or +2 Science, Arts / Commerce (or its equivalent Examination declared by appropriate authority) and 2 year Diploma in Education (Special Education) a course recognized by Rehabilitation Council of India (RCI) and B.A., B.Sc. (or its equivalent Examination declared by appropriate authority) and B.Ed. or B.A., B.Sc. (or its equivalent Examination declared by appropriate authority) and one year B.Ed. (Special Education) a course recognized by Rehabilitation Council of India (RCI) as per the requirement under each category.

4.3 In case, sufficient number of trained candidates of each category are not available, then untrained candidates having appropriate academic qualification shall be considered for engagement in accordance with the norms followed by School & Mass Education Department vide letter No. 6571/SME., dated the 29th March, 2011 (Copy enclosed).

Untrained candidates selected as per the relaxed standard shall furnish an affidavit at the time of engagement to the effect that they shall acquire the required training qualification within a period of 5 years at their own cost.

4.4 Selection shall be made only on merit i.e. on the basis of percentage of marks secured in +2 (or its equivalent Examination declared by the appropriate authority) and C.T. for C.T. candidates and B.A., B.Sc. (or its equivalent Examination declared by the appropriate authority) with B.Ed. for B.Ed. candidates.

In case of untrained candidates the percentage of marks secured in +2 or its equivalent Examination declared by the appropriate authority or BA, B.Sc. or its equivalent Examination declared by the appropriate authority shall be considered.

In case two or more candidates secure the same marks, the candidates older in age and if ages are same, the candidates passing High School Certificate Examination earlier will be placed above the other in the select list.

4.5 The select list of each District unit will be valid for a period of one year from the date of its finalization. This select list will be 150% of the posts advertised for such District.

4.6 Orders of engagement shall be issued by the concerned Collectors. While issuing the engagement order the concerned Collector will exhaust the list of selected trained candidates of the required category first and thereafter if need be he/she will fill up the remaining vacancies from the list of selected untrained candidates.

4.7 The engagement will be on an annual contract basis. Contract will be renewed in subsequent years depending on the performance of the candidate. While renewing the contract of the Sikshya Sahayaks (SSs), the concerned Collectors must see that the School Management Committee/ SMDC of the concerned School has given positive certificate in his/her favour about regular attendance and satisfactory teaching. The Sikshya Sahayak (SS) can be removed from engagement with a prior notice of 30 days, if she/he violates the conditions of the contract or on the basis of adverse report of the School Management Committee/ SMDC.

5. MODE OF APPLICATION:

5.1 Applications will be invited from eligible candidates (registered with Employment Exchanges/ State Employment Exchanges as the case may be) through advertisement in local newspapers by the respective Collector.

A candidate may make an application for any District of the State irrespective of his/her home District subject to condition that he / she shall apply in respect of one District only.

Application will be submitted either of the following two ways before the respective Collectors i.e.

(a) Registered post (b) By person.

The candidate shall have to furnish an affidavit with his/ her application to the effect that he/ she has not made application for engagement of Sikhya Sahayak in any District other than the District unit applied for. If, on verification it is found that the candidate has applied in more than one District unit for engagement as Sikhya Sahayak, his/her application shall be rejected without assigning any reason thereof.

6. ELIGIBILITY:

6.1 The candidates must have passed +2 Science, Arts/ Commerce (or its equivalent Examination declared by appropriate authority) and C.T. Training from a recognized Board/University or +2 Science, Arts/Commerce (or its equivalent Examination declared by appropriate authority) and 2 year Diploma In Education (Special Education) a course recognized by Rehabilitation Council of India (RCI) or B.A., B.Sc. (Or its equivalent Examination declared by appropriate authority) and B.Ed. from a recognized University or B.A., B.Sc. and one year B.Ed. (Special Education), a course recognized by Rehabilitation Council of India (RCI). The +2 candidates must have Odia as a subject up to Class-VII and B.Ed. candidates must have Odia as a subject up to Class-X.

6.2 B.Ed. candidates must have registered their names either in the Special Employment Exchange located at Vani Vihar (Bhubaneswar), Jyoti Vihar, (Sambalpur), Bhanja Vihar (Berhampur) or in the State Employment Exchange at Bhubaneswar. +2 C.T. and untrained candidates must have registered their name in any Employment Exchange.

7. AGE:

Candidates shall not be below 18 years of age and above 42 years of age. In case of SC/ST, Women, Ex-Servicemen and SEBC candidates the upper age limit may be relaxed by five years and incase of PH candidates the upper age limit may be relaxed by 10 years.

8. RESERVATION:

The Orissa Reservation Vacancies (in posts and Services for ST & SC) Act, 1975 and Rules made there under and such other principles of reservation as prescribed by the State Government, from time to time, shall be followed. Up to 33 1/3% posts will be reserved for women candidates. For P.H. candidates the provision laid down in General Administration Department Resolution No. 25384/Gen., dated the 20th September, 2005 shall be followed.

9. ASSIGNMENT

The Sikshya Sahayaks shall perform the following duties.

- (i) They must maintain regularity and punctuality in attending school.
- (ii) They must ensure completion of entire curriculum within the specified time.
- (iii) Assess the learning ability of each child and accordingly supplement additional instructions if any as required.
- (iv) They must ensure minimum level of learning (MLL) for the student as prescribed by the Competent Authority (School & Mass Education Department).
- (v) They must ensure at least 90% attendance of the children in respective schools in all classes.

- (vi) They shall reduce the dropout of the children in school below 10%.
- (vii) She/He shall motivate the parents / guardians of the village in which Primary School is situated for enrolments of children within the age group of 6 to 14 years. It shall be his/her duty to contact parents / guardians in case children fail to attend classes regularly and get back such children to the classes.
- (viii) They will hold regular meeting with parent and guardians and apprise them about the regularity in attendance, ability to learn, process made in learning and any relevant information about the child.
- (ix) They shall perform all such other duties as assigned to them by the competent authority as and when required.

9.1 The Sikshya Sahayaks (trained and untrained) will get consolidated monthly remuneration as decided by the Government from time to time.

The untrained Sikshya Sahayaks will start getting the remuneration of trained Sikshya Sahayaks on acquiring training qualification.

9.2 The Sikshya Sahayaks (SS) would attend training programme as may be fixed by Government, from time to time.

9.3 The engagement would be on the basis of annual contract. In case concerned Collectors decide not to renew the contract, appeal shall lie to the Government in ST & SC Development Department within three months of non renewal of contract.

9.4 The Sikshya Sahayak shall be eligible for casual leave of 12 days during one Calendar year. She/He shall not be entitled to any other authorized absence beyond the above mentioned period. If he/she remains absent with permission and if she/he does not have any authorized leave at her/his credit, the appropriate amount from consolidated remuneration shall be deducted.

9.5 Any Lady Sikshya Sahayak who is having less than two surviving children is entitled to avail leave on account of maternity for three months with usual remuneration.

9.6 The agreement as prescribed by the Government, between the Collector and Sikshya Sahayak (SS) is to be executed on stamped paper.

9.7 Funds as required for remuneration of Sikshya Sahayak (SS) for each district shall be borne under Sarba Sikshya Abhiyan.

This Resolution will take effect from the date of issue.

By order of the Governor

SANTOSH KUMAR SARANGI

Commissioner-cum-Secretary to Government